



Transfer Students Guidelines for AzMERIT

When a student transfers out of your school during the test window.

- If possible, have student complete all testing prior to withdrawing.
- Complete the information below for the new school the student will be attending.
 - Form can be given to the parent/student to hand deliver to new school and/or
 - Form can be emailed or faxed to the new school

When a student transfers into your school during the test window.

- Contact previous school to determine the testing status for the student.
- If the student has completed all testing, no further action required.
- If the student has not started testing, complete all testing.
- If the student has partially completed testing, contact ADE at AzMERIT@azed.gov.

Student Name _____ Grade _____ SAIS # _____

New School Information

District/Charter Name _____ School CBT or PBT (circle one)

School Name _____

District Test Coordinator Name _____

District Test Coordinator Email _____ Phone # _____

Previous School Information

District/Charter Name _____ School CBT or PBT (circle one)

School Name _____

District Test Coordinator Name _____

District Test Coordinator Email _____ Phone # _____

AzMERIT Test(s) – list grade level and/or EOC tests	Circle Complete status - Yes (Y), No (N), Partially (P)			If partially completed, provide details. (content area, sessions completed or not started)
	Y	N	P	
	Y	N	P	
	Y	N	P	